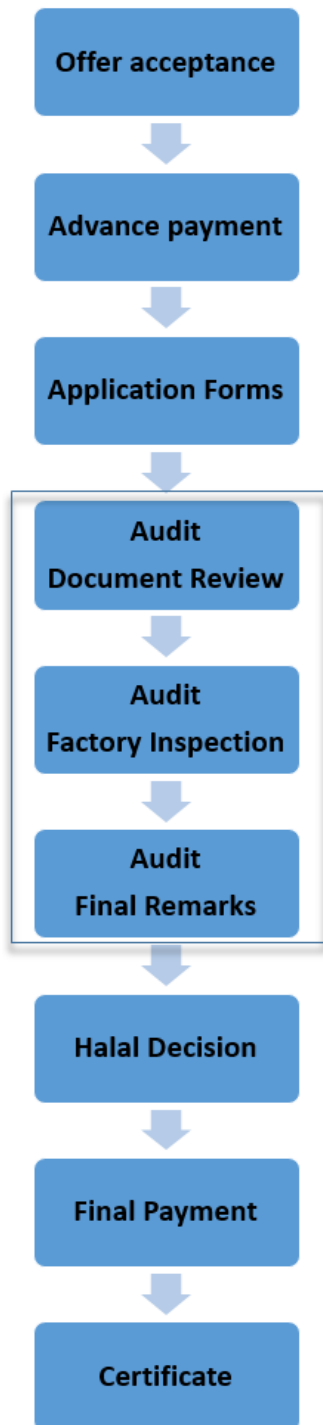


Certification procedure



Sign and stamp on the last page of the offer and send it scanned to info@halalaq.gr

Make the down payment in the bank details send to you. If you need a proforma invoice for this, please inform us. After payment, send us the T/T transfer.

As a next step we can send you the application forms needed along with their completion instructions. At the same time we will agree on the most convenient Audit Date. Please complete the application forms and send them to us one week prior to the Audit

Stage 1. Document Review

The Auditor completes his Document Assessment by reviewing all the documents and tell you what is accepted and what not (and why not). There is always time to correct any problems even after the audit till you are cleared to receive the certificate.

Stage 2. On-site Audit

The Auditor will all your production sites and assess whether the production environment causes any threat for cross-contamination. The same stands also for the storage areas (materials and final products)

All nonconformities and observations raised are agreed and written in the Audit Findings. All findings raised must be closed to conclude the procedure.

After the corrections are done, the Auditor prepares his Final Audit Report and submits it to the Halal Decision Committee of Halal Assurance and Quality Greece.

At the same time the final Invoice is issued and you are asked to pay it and submit the t/t transfer receipt.

By reception of the payment the certificate is issued and sent to you by email – the next day the original in hard copy is send to you by Post